

Oral presentation rubric



SPEAKER INITIALS _____ ASSESSOR INITIALS _____ DATE _____ TOPIC _____

CRITERION	1 EMERGING	2 DEVELOPING	3 SECURE	4 EXCELLENT	SCORE
Structure <i>opening, order, ending</i>	No clear opening or order. The talk stops rather than ends. EVIDENCE I SAW OR HEARD	Has an opening and ending. Order is sometimes hard to follow.	Clear opening, sensible order, ending returns to the main idea.	Purposeful opening, points build on each other, one clear closing idea.	
Delivery <i>voice, pace, eye contact, body language</i>	Hard to hear. Mostly reads from notes. Very little eye contact. EVIDENCE I SAW OR HEARD	Mostly audible. Pace is rushed or uneven. Eye contact comes and goes.	Clear voice, steady pace. Looks up often. Notes used as prompts.	Voice, pace and pauses used on purpose. Natural eye contact.	
Slides and visuals <i>clear, readable, support the talk</i>	Crowded or hard to read, or not matched to what is said. EVIDENCE I SAW OR HEARD	Readable but too many words, or some images do not help.	Clear and readable. Each slide supports a point in the talk.	Simple and well chosen. Aids understanding, never just read out.	
Critical engagement <i>weighs arguments, uses evidence, considers other views</i>	Opinions with little evidence. Other views are not mentioned. EVIDENCE I SAW OR HEARD	Some evidence, not always explained. Another view mentioned briefly.	Evidence backs points and is explained. Another view is considered fairly.	Weighs arguments against other views and reaches a reasoned judgement.	
Answering questions <i>listens, thinks, responds</i>	Struggles to follow the question, or answers a different one. EVIDENCE I SAW OR HEARD	Answers with some help. Replies are short or drift off the point.	Listens to the whole question, pauses to think, replies on topic.	Checks the question if unsure, replies with reasons and links to the talk.	

Total
Add the five scores. Out of 20.

How to use it. Ring the box that fits best in each row, write its number in the score box, then add evidence. **Privacy.** Initials only. The school keeps this feedback under its own policy. Describe the talk, never the person.

Rubric: second speaker



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Feedback and reflection



1 Two stars and a wish

Be specific. Point to a moment in the talk.

☆ STAR ONE

☆ STAR TWO

WISH

2 Speaker: my own view

Fill in after your own talk, before you read any feedback.

HOW I FELT

1

very nervous

2

nervous

3

fairly calm

4

confident

NEXT TIME I WILL

3 Peer feedback slip

Finish each starter in your own words. Initials only.

I LIKED IT WHEN YOU

I WAS CONVINCED BY

I WOULD LIKE TO KNOW

NEXT TIME, TRY TO

FROM (INITIALS)
